



Outline of the Application Process

Funding for this program was made possible from U.S. Housing and Urban Development Community Development Block Grant funds provided through the City of Lee's Summit. This program has limited funding and projects will be considered on a first come first serve basis once a completed application is received.

Families interested in applying for Truman Heritage Habitat for Humanity (THHFH) Home Repair program:

For an application to be considered complete it must include all supporting documents

- Proof of income: Two most recent paystubs AND most recent W-2
- Or most recent benefit awards letter for Social Security, disability or other supplemental income
- Copy of Drivers License AND Social Security Card or make available for viewing
- Proof of Homeowner Insurance
- Copy of most recent Mortgage Statement, if applicable

Selection Criteria

- Applicants must own and reside in the home in need of exterior repairs
- Applicant has a steady, legal income that meets THHFH guidelines
- Applicant is current on Mortgage payment and property taxes
- Applicant hasn't declared bankruptcy or foreclosure within the last year
- Applicant(s) have no open court judgements against them
- Applicant(s) are U.S. Citizen or permanent resident aliens

Application Procedure

- THHFH Family Services staff reviews the submitted application and supporting documents to determine program eligibility
- THHFH Construction staff will visit the home to prepare a scope of work. THHFH reserves the right to determine a project is beyond the scope based on extreme conditions or if project exceeds allowed costs
- All projects require an environmental review and approval by the City of Lee's Summit prior to initiation

Approved Applications

- Approved applicant will sign a program agreement before work is scheduled
- Complete required sweat equity (volunteer help) with THHFH

Program Services

- **Critical Home Repair- Requires payment of 10% of project cost, not to exceed \$500 before project is initiated.**
 - Roof Replacement
 - Health/Safety Issues
 - Dangerous Tree Removal
 - Plumbing
 - Code Violations
 - Furnace/ AC replacement
- **Home Preservation Loan- Requires repayment payable monthly up to seven years at 0% interest**
 - Minor Roof Repair
 - Exterior Painting
 - Exterior Repairs
 - Noncritical home improvements
 - Weatherization (not including furnace or AC replacement)

Completed applications will be accepted starting Oct 12 and can be returned in person to 1101 W Walnut Independence, MO 64050 or via mail to 505 N Dodgion Independence, MO 64050.

Call Crystal Martinez at 816-542-0569 with questions.